

# Agenda

www.oxford.gov.uk



## Shareholder Meeting

Date: **Thursday 15 November 2018**

---

Time: **5.00 pm**

---

Place: **Freemens' Room - Oxford Town Hall**

---

For any further information please contact the Committee Services Officer:

**John Mitchell, Committee and Member Services Officer**

Telephone: 01865 252402 or 2217

Email: [democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk)

---

# Shareholder Meeting

## Membership

### Chair

Councillor Susan Brown

Councillor Mary Clarkson

Councillor Alex Hollingsworth

Councillor Linda Smith

Councillor Louise Upton

Councillor Nigel Chapman

Councillor Tom Hayes

Councillor Mike Rowley

Councillor Ed Turner

Councillor Christine Simm

The quorum for this meeting is three members.

### Copies of this agenda

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

All agendas, reports and minutes are available online and can be:

- viewed on our website – [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- downloaded from our website
- viewed using the computers in the Customer Services, St Aldate's, or
- subscribed to electronically by registering online at [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)

# AGENDA

## Pages

**1 Apologies for absence**

**2 Declarations of interest**

**3 Minutes of the previous meeting**

9 - 12

**4 Scrutiny recommendations**

To consider any recommendations of the Companies' Scrutiny Panel (which will be forwarded as a supplement.)

**5 Managing Director's Half Year Performance Report**

13 - 22

To consider the Managing Director's Half Year Performance Report.

**6 Non Executive Directors**

23 - 36

A report (attached) to seek the views of the Shareholder Group SG into the appointment of Non-Executive Directors to the board of Oxford Direct Services Limited (ODSL) and Oxford Direct Services Trading Limited (ODSLT).

In particular the SG's view is sought on the following matters in respect of ODSL and ODSL T.

1. Is the appointment of NEDs to the boards of ODSL and ODSL T supported?
2. If yes, request that the Boards of ODSL and ODSL T report on the number of and skills sought from prospective NEDS.
3. Confirm whether the whole SG, a sub committee or a nominated individual will take part in the recruitment and selection process
4. Advise whether appointment should be delegated to that sub-committee or individual.
5. Request that the boards report on the likely levels of remuneration required to recruit the candidates of the desired calibre.

## **7 Date of next meeting**

The next meeting of the Shareholder is due to be held on 07 March 2019 at 5.00pm.

## **8 Matters Exempt From Publication**

If the Shareholder wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Shareholder to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Shareholder may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **9 Finance Director's Half Year report**

To consider the Finance Director's half year financial report

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

